

**DRAFT**  
**Center for Crime Victim Services**  
**Board Meeting Minutes**  
**June 9, 2025**

**Board Members Present:** Bob Paolini, Susan Carr, Susan Ide, Alycia Post. **Absent:** Richard Katzman.  
**Staff Members Present:** Jennifer Poehlmann, Jodie Bacon, Maria Gibbs, Anna Harrington, Diane Gagnon, Michelle Pelletier, Carol Brochu, Melinda Meyer, Amber King, Kim Friedman. **Absent:** Christine Morrison.

The meeting was called to order at 1:35 PM.

#### **REVIEW MINUTES OF LAST MEETING**

The Board reviewed the meeting minutes of May 5, 2025, and unanimously approved them as presented.

#### **STRATEGIC PLAN UPDATE / CENTER UPDATE**

Amber King led the Board through a summary of the new C CVS strategic plan that was drafted with guidance by consultant Kim Friedman of Rock River Consulting, LLC.

#### **REVIEW PROPOSED REVISION to COMPENSATION POLICY on CRIME-SCENE CLEAN-UP**

#### **COMPENSATION PROGRAM REPORT**

Anna Harrington presented Compensation reports for May 2025. A total of 37 regular claims were received this May, compared to 30 the previous May, and a total of 16 sexual assault (SA) claims were received, compared to 20 the previous May. Year-to-date, regular claims had decreased 8.83% compared to the same period in the previous fiscal year, and SA claims had decreased 0.99%. The largest compensation expenses for May 2025 were related to Homicide claims at close to \$18K; followed by Domestic Assault at \$7.4K and Aggravated Assault at \$4.5K. Year-to-date expenses for regular claims were \$57,530 less in the current fiscal year than at the same point in the previous fiscal year, and year-to-date SA expenses were \$71,508 less. The Compensation Report was accepted as presented.

#### **RESTITUTION UNIT REPORT**

Michelle Pelletier presented the Restitution Unit (RU) reports for May 2025. A total of 130 Restitution Judgement Orders (RJOs) were received from around the state, with the largest number (32) coming from Chittenden County, followed by Franklin County with 23 RJOs and Orleans with 14 RJOs. Michelle noted that the RU had exceeded its collections goal for May by \$12,421; and with one month left in the current fiscal year (FY25), they had already exceeded their FY25 yearly goal by \$39,749. May's collections by the RU's Case Managers totaled \$60,421 and another \$59,820 came in via tax offsets. Additionally, the state's Unclaimed Property office transferred \$11,489 to the RU from offenders' unclaimed property, which would now help pay victims. The Restitution Report was accepted as presented.

#### **FINANCIAL REPORT**

Carol Brochu presented the Financial Report through May 2025.

**MEETING ADJOURNED:** Motion was made, seconded, and voted unanimously to adjourn.  
Adjourned at 2:20 PM.

**Next VCCVS Board Meeting Date:**  
**Monday,**  
**July 7, 2025 at 1:30 PM**  
**Virtual by Zoom and in the conference**  
**room at 60 South Main St, Waterbury.**